

**REVISED**  
**BOARD OF EDUCATION OF THE**  
**TOMS RIVER REGIONAL SCHOOLS**  
**A G E N D A – J U N E 2 2 , 2 0 1 0**

1. **OPENING – 6:15 P.M.**
2. **ROLL CALL OF ATTENDANCE**
3. **EXECUTIVE SESSION RESOLUTION**
4. **RETURN TO REGULAR SESSION – 7:30 P.M.**
5. **PLEDGE OF ALLEGIANCE**
6. **COMMITTEE REPORTS:**

*Buildings & Grounds – Mr. Gearity*  
*Budget & Finance – Mrs. Vasil*  
*Insurance – Mrs. Jubert*  
*Curriculum – Mrs. Malik*
7. **STUDENT REPRESENTATIVES:**

*Tess Lepore - High School East*  
*Jacquelyn Kemmer - High School North*  
*Abigail Brooks - High School South*
8. **PRESENTATION OF SCHOLARSHIPS FROM THE TEACHERS'**
9. **INSURANCE PLAN**
10. **PRESENTATION OF A DONATION FROM THE TOMS RIVER ELKS CLUB**
11. **STUDENT AWARDS**
12. **APPROVAL OF MINUTES:**

*April 27, May 18, June 3, 2010*

**13. APPROVAL OF BILLS:**

*General* \$ 6,716,255.63

*Cafeteria* 306,634.02

**14. BOARD SECRETARY'S AGENDA + ADDENDUM +  
ADDITIONAL TRANSFERS:**

**2009-2010 School Year**

*Purchases – Pages 1 thru 40 - \$6,037,803.89*

<i>Change Notices</i>	<i>Award of Bids</i>
<i>Zero Value</i>	<i>Transfers</i>
<i>Student Transportation</i>	<i>Resolutions</i>

**2010-2011 School Year**

*Purchases Pages 1 thru 49 - \$1,418,350.98*

*Permission to Advertise*  
*Award of Bids*  
*Contract Extensions*  
*Student Transportation*  
*Contract Renewals*  
*Resolutions*

*Prior Years' Change Notices*

**15. CERTIFICATION OF THE SECRETARY'S MONTHLY  
FINANCIAL REPORTS:**

*April & May 2010*

**16. APPROVAL OF THE RESOLUTION PROVIDING FOR THE  
ISSUANCE AND SALE OF TEMPORARY NOTES OF THE  
BOARD OF EDUCATION**

- 17. APPROVAL OF A SHARED SERVICES AGREEMENT BETWEEN THE BOARD AND THE BOROUGH OF SOUTH TOMS RIVER**
- 18. APPROVAL OF THE RESOLUTION TO AMEND THE LONG RANGE FACILITIES PLAN TO RECEIVE PROJECT APPROVAL FOR THE CONSTRUCTION OF TWO NEW PRE-SCHOOL CLASSROOMS**
- 19. APPROVAL OF THE FOLLOWING NEW POLICIES FOR SECOND READING AND FINAL ADOPTION:**
  - A. Policy 5338 Diabetes Management**
  - B. Regulation 5338 Diabetes Management**
  - C. Policy 6360 Political Contributions**
  - D. Policy 0174 Legal Services**
  - E. Policy 6111 Special Education Medicaid Initiative**
  - F. Regulation 6111 Special Education Medicaid Program**
- 20. APPROVAL OF THE PETTY CASH ACCOUNT RESOLUTION**
- 21. APPROVAL OF THE IMPREST FUND ACCOUNT RESOLUTION**
- 22. APPROVAL OF THE CANCELLATION OF OUTSTANDING OBLIGATIONS RESOLUTION**
- 23. APPROVAL OF PROFESSIONAL SERVICE QUALIFICATIONS:**

**Shore Community Bank, Banking**  
**Joseph Adams, Print Shop Consultant**  
**Delta Dental, Dental**
- 24. APPROVAL OF THE STANDARD OPERATING PROCEDURES & INTERNAL CONTROLS MANUAL**
- 25. APPROVAL OF THE REVISED DISTRICT TAX RESOLUTION FOR TOMS RIVER TOWNSHIP**

**26. MR. RITACCO'S AGENDA**

**27. CORRESPONDENCE:**

**A. Thank you from Mr. Michael Hirtes**

**28. INQUIRIES FROM GUESTS AND PRESS** (*limited to 5 minutes as per Board Policy #0167 – Public Participation in Board Meetings*)

**29. EXECUTIVE SESSION**

# BOARD OF EDUCATION

JUNE 22, 2010

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## PERSONNEL ITEMS 1-17

### CERTIFICATED STAFF 1-5:

**1. Recommended for Employment:**

{Code = (R) Replacement / (TR) Temporary Replacement / (New)}

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A.	<u>Eugene F. Garritt, Jr.</u> HSN Science	(R) 9/1/2010 - 6/30/2011	46,000
B.	<u>Kaitlin D. Gregory</u> HSE English	(R) 9/1/2010 - 6/30/2011	46,000
C.	<u>Rachel M. Hay</u> HSE English	(R) 9/1/2010 - 6/30/2011	48,000
D.	<u>Candice Kramer</u> HSN Sped RR	(R) 9/1/2010 - 6/30/2011	47,500
E.	<u>Laura Morgan</u> HSE English	(R) 9/1/2010 - 6/30/2011	46,000
F.	<u>Christine M. Nicholson</u> HA Speech Lang. Specialist	(R) 9/1/2010 - 6/30/2011	54,600

**2. Recommended for Continuing Employment for the School Year 9/1/2010 - 6/30/2011: (Attached)**

**3. Recommended Leave of Absence Requests:**

A.	<u>Carolyn C. Adams</u> HSS English	Family	5/18/2010 (a.m.)
B.	<u>Anne Christine Brubaker</u> CG Kindergarten	Family	6/16/2010 - 6/18/2010 (p.m.)
C.	<u>Katie A. Childers-Stein</u> IS Social Studies Gr. 8	Family Maternity	9/1/2010 - 11/24/2010 11/25/2010 - 1/2/2011
D.	<u>Michelle D. Intintola</u> JAC Grade 1	Maternity	9/1/2010 - 1/30/2011
E.	<u>Asheley H. Jordan</u> CG LDTC	Family	10/19/2010 - 1/20/2011
F.	<u>Stephanie Luster</u> ED Sped LLD	Family	10/11/2010 - 11/19/2010

**4. Recommended Salary Adjustments:**

A.	<u>Nancy J. Corbyons-Fiore</u> HA Nurse Assistant	9/1/2010 - 6/30/2011 (Service Increment Adjustment)	\$ +200
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**5. Retirements:**

A.	<u>Doris E. Benninger</u> HSE English	7/1/2010
B.	<u>Philip Castiglione</u> HSN Science	7/1/2010
C.	<u>Leonora V. Hayes</u> ED Nurse	7/1/2010
D.	<u>Patricia A. Healy</u> IE Student Assist. Counselor	7/1/2010

**5. Retirements: (Continued)**

- E. Ronald B. Smith 7/1/2010  
IE Instrumental Music

**STAFF FOR EDUCATIONAL PROGRAMS 6:**

**6. Basic Skills Extended Day Program - Project EXCEL: (Attached)**

- A. Recommend approval of the attached Project Excel Staff/Salary changes.

**SUPPORT STAFF 7-15:**

**7. Secretarial Services:**

- A. Recommended for employment:

<u>Adriene Lazzaro</u>	(R)	\$
IE CST Secretary	9/1/2010 - 6/30/2011	25,740
(12 months)		(Prorated)

- B. Retirement:

Geraldine A. Piaggio 7/1/2010  
HSN Nurses Office

**8. Special Education Paraprofessionals:**

- A. Recommended leave of absence requests:

Patricia L. Hodulich Family 6/8/2010 - 6/14/2010  
Early Learning Center

- B. Recommended for placement on the substitute list effective 6/23/2010 at a rate of \$9.00 per hour:

Courtney L. Zaragoza

**9. Cafeteria/Playground Aides:**

- A. Recommended for continuing employment for the school year effective 9/1/2010 - 6/30/2011
- B. Recommended for placement on the substitute list effective 6/23/2010 at a rate of \$8.00 per hour:

Kathleen P. Kisseberth  
Natalie M. Krempel  
Angela M. McCarty  
Stacey L. Wielichoski

**10. Custodial Department:**

- A. Recommended for continuing employment for the school year effective 7/1/2010 - 6/30/2011 (Attached)
- B. Recommended for continuing employment:
- C. Recommended change of employment:

Thomas Bohling                      7/1/2010 -12/30/2010  
PB "Acting" Night Supervisor

	<u>Change to:</u>	\$
<u>William V. Rodriguez</u>	ND "Acting" Night Supv.	+2,000
ND Custodian	5/5/2010 – 6/30/2010	(Prorated)

**11. Grounds Department:**

- A. Recommended for continuing employment for the school year effective 7/1/2010 - 6/30/2011 (Attached)

**12. Maintenance Department:**

- A. Recommended for continuing employment for the school year effective 7/1/2010 - 6/30/2011 (Attached)

**12. Maintenance Department: (Continued)**

B. Recommended for employment to complete the probationary period:

<u>Michael F. Hughes</u>	Tradesman - Plumber	7/1/2010 - 7/4/2010
<u>Michael Mika</u>	Tradesman - Plumber	7/1/2010 - 7/4/2010

C. Recommended for employment beyond the probationary period:

<u>Michael F. Hughes</u>	Tradesman - Plumber	7/5/2010 - 6/30/2011
<u>Michael Mika</u>	Tradesman - Plumber	7/5/2010 - 6/30/2011

**13. Print Shop:**

A. Recommended for continuing employment for the school year effective 7/1/2010 - 6/30/2011 (Attached)

**14. Security Department:**

A. Recommended for continuing employment for the school year effective 7/1/2010 - 6/30/2011 (Attached)

**15. Transportation Department:**

A. Retirement:

<u>Margaret A. Gies</u>	7/1/2010
Sped Bus Driver	

B. Recommended leave of absence requests:

<u>Darander C. Kennedy</u>	Family	5/20/2010 - 6/4/2010
Sped Bus Driver		

<u>Ann M. Mourtos</u>	Family	6/14/2010 - 6/24/2010
Sped Bus Driver	Ext.	

**16. Summer Employment Recommendations:**

- A. Transportation Department effective 8/1/2010 - 8/31/2010 at a rate of \$22.50 per hour:

Donna A. Varga

- B. Media Specialists/Teachers, effective 7/6/2010 - 8/6/2010: (Attached)

Media Specialists/Teachers \$2,200\*

*\*Plus Additional \$500 for Coordinator (1)*

- C. Special Education Extended Year Program Staff Changes effective 7/6/2010 - 8/12/2010 (Attached)

- D. Special Education Extended Year Program Substitutes (Attached)

**17. Staff Members Off Payroll (List Attached)**

**EDUCATIONAL PROGRAMS, ITEMS 18-31**

- 18. Application for Reimbursement for Professional Graduate Courses (Attached)**

- 19. Continuing Education Unit Credits (Attached)**

**20. Donation:**

- A. Recommend the attached be accepted with thanks.

- 21. Educational Activity Requests (Attached)**

- 22. Exceptional Student Policy: (Attached)**

**23. Extracurricular:**

- A. Athletic Coordinators for 10-11 SY (Attached)

**23. Extracurricular:** (Continued)

B. Fall Coaching Recommendations: (Attached)

High Schools East, North and South  
Intermediate Schools East, North and South

C. Fall Sport Schedules: (Attached)

High Schools East, North and South  
Intermediate Schools East, North and South

D. Challenger Sports Program Coaching Recommendations (Attached)

**24. Funded Programs:** (Attached)

- A. Recommend approval of the New Jersey Department of Education Office of Special Programs Contract for Conducting Post-School Outcomes Survey of Students with Disabilities for 2008-2009 Student Exiters. There will be no cost to the Board of Education.

**25. Graduate Reimbursement** (Attached)

**26. Handicap Services:** (Attached)

- A. Change in Out-of-district day placement requests

- B. Tuition pupils received requests

- C. Out of District Extended School Year programs for the 2010 - 2011 school year

- D. Out of District Extended School Year Estimated Tuition for the 2010 - 2011 school year

- E. Summer 2010 tuition-in students

- F. Summer Work Study Program

27. **Homebound Instruction** (Attached)
28. **Homeschooling Request** (Attached)
29. **Substitutes** (Attached)
30. **District Professional Development Plan** (Attached)
31. **Maintenance Department:**
  - A. Recommend approval for Shawn R. Henrichs, Technology Foreman, to attend the 3CX IP Phone Systems Workshop on Monday, June 21, 2010 and Tuesday, June 22, 2010 in Iselin, New Jersey. There will be no cost to the Board of Education.

**PERSONNEL ITEMS 32**

**32. Summer Employment Recommendations:**

- A. Intermediate Summer School; Spanish Enrichment; Summer Music Program; and Summer Weight Training Teachers effective July 6, 2010 through August 2, 2010 (Attached)
- B. High School Guidance Counselors effective 7/1/2010 - 8/31/2010 at \$20.00 per hour (not to exceed 350 hours per school):

<u>Linda A. Rutter</u>	HSE
<u>Robert A. Dippolito</u>	HSE
<u>Monica Santamaria</u>	HSE
<u>Lesley A. Kenney</u>	HSE
<u>Robert C. Borthwick</u>	HSN
<u>Patrick J. Lynch</u>	HSN
<u>Harriet A. Hickey</u>	HSN
<u>Patricia C. Orlando</u>	HSN
<u>Melanie Orton</u>	HSN
<u>Ellen R. Dering</u>	HSS
<u>Karen L. LeFevre</u>	HSS
<u>Melissa A. Tanner</u>	HSS
<u>Laurino Vacca</u>	HSS
<u>Richard F. Stratton</u>	HSS

- C. Summer TEAM, CIE, and CAP Coordinators effective 7/1/2010 - 8/31/2010 at \$20.00 per hour:

Robert Petruski, TEAM (not to exceed 112 hours)  
Robert Healey, CAP (not to exceed 140 hours)  
Jeffrey Potter, CIE (not to exceed 80 hours)

- D. Summer Athletic Trainers effective 8/1/2010 - 8/31/2010 at \$20.00 per hour (not to exceed 540 hours combined total):

Daniel R. Czarniewski  
Debrah Morante  
David Solt  
Florence Price

- E. Intermediate Guidance Counselors effective 7/1/2010 - 8/31/2010 at \$20.00 per hour (not to exceed 825 hours combined):

Elaine Cheek  
Leanne L. Moore  
Jacklyn E. Starr  
Jacqueline A. Zsido

- F. Intermediate Guidance Secretaries effective 7/1/2010 - 8/31/2010 at \$10.00 per hour (not to exceed \$1,000 per school):

Lenora Marco

### **EDUCATIONAL PROGRAMS, ITEMS 33**

#### **33. Extracurricular:**

- A. Coaching Recommendations:

Michael Nichol                      HSE Head Girls Soccer